

Syscon Solutions Private Limited

Functional specification document of Syscon Cronus

This document covers the functional features of the ERP software Syscon Cronus.

Utilities

- Configuration
- Login Manager

Modules

Core Modules

- Sales
- Despatch
- Purchase
- Stores
- Finance
- Info Engine

Add-on Modules

- Planning
- Production
- Quality
- Maintenance
- Payroll

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Configuration

Master

- Group
- Company
- Division (Company GST Details)
- Department
- Cost Center

Item Master (related)

- Group Master
- Classification Master
- Location Master

Other Masters

- Area
- Branch
- Business Process Configuration
- Functional Line
- Currency
- General Master
- General Master – Addon
- Hierarchy Master
- Hierarchy definition Master
- Product Line
- Store Location
- Sector
- Territory

Module wise Configurations

- Despatch Configuration
- Finance Configuration
- General Configuration
- Marketing Configuration
- QC Configuration
- Production Configuration
- Purchase Configuration
- Stores Configuration

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Checklist

- Company
- Division
- Sector
- Territory
- Functional Line
- Product Line
- Login Manager – User rights details

In configuration there are several setup parameters available for specific industries and the same will be done in consultation with the users and management team as per their business requirements.

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Login Manager

- Through Login Manager Users are created
- 2 types of users (Admin / Regular user)
- Admin user can operate Login Manager and Configuration along with all functional modules. Whereas the regular User can access only the functional modules
- Users can be given rights for modules / specific input forms / within the input form, further option like Add/ Modify/ Seek/ Delete / Void.
- The users can also be assigned rights for specific authorization permissions / specific reports / in specific division / specific company
- Mail Configuration (Sending Auto Mails)

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<p><u>Sales</u></p> <p><u>Inputs</u></p> <p>Masters</p> <ul style="list-style-type: none"> Customer Master Address Master(GST Details, SEZ, E-Com) Third Party Master Currency Master Payment Terms Master Price List Type Master Price List <p>Sales Enquiry</p> <p>Offer Entry (Auto GST Calculation)</p> <p>Sales Order Entry(Auto GST Calculation)</p> <p>Sales Order Amendment(Auto GST Calculation)</p> <p>Job Work Order(Auto GST Calculation, through Production planning option)</p> <p>Advances Received(Auto GST Calculation)</p> <p>LC Receivable Details</p> <p><u>Exports</u></p> <ul style="list-style-type: none"> Export Indent Consumption Coefficient Advance License <p><u>Authorisation</u></p> <ul style="list-style-type: none"> Authorisation of indent Authorisation of offer Authorisation of sales order Authorisation of Job work Order Authorisation of Job work order amendment Authorisation of Sales order amendment Authorisation of Export indent Documentation pending for AR4/UT1 <p>Reversal</p> <ul style="list-style-type: none"> Indents pending for Advance License <p><u>Outputs</u></p> <p><u>Checklists</u></p> <ul style="list-style-type: none"> Customer Master <ul style="list-style-type: none"> - group wise - classification wise - segment wise - region wise Address Master Advance Licensed Advances Received Consumption Co-Efficient Currency Master Third Party Master Export Indents 	<ul style="list-style-type: none"> LC Sales Checklist Material Requisition Offers raised during a period Sales Enquiries raised during a period Sales Order raised during a period Sale Order Pending during a period <p>Analysis</p> <ul style="list-style-type: none"> Balances (to be despatched) as on date Offers pending status Sales Order pending status Strike Rate (Offers Vs. Sales Orders) DFRC Status <p>Documents</p> <ul style="list-style-type: none"> Offers Despatch Instructions (Sales Order) Job Work Order Export Invoice Material Requisition Packing List Sales Order Amendment Document Proforma Invoice – SO’s Purchase Indent <p>Statements</p> <ul style="list-style-type: none"> Offers executed during a period Offers pending for more than six months Sales Order executed during a period Debtors Outstanding Statement (Integrated with Receipts of Finance) Price List (Product wise / Customer wise) Advance Received Statement Customer Profile Debtors Falling Due statement Follow up details Internal Order status JWO Summary LC Sales Statement Price List Variance Project Status Reminders on orders getting exhausted Sale Orders produced during a Period Sales Enquiry Status Sale Order batch sheet summary Sale Order pending for production plan Sales Summary statement SO Summary
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Despatch

<p><u>Inputs</u></p> <p><u>Masters</u></p> <p>Excise Master</p> <p>Packing Slip</p> <p>Production Slip</p> <p>Proforma Invoice</p> <p>Final Invoice (With GST Details)</p> <p>PLA Entry</p> <p>Commercial Invoice (With GST Details)</p> <p>AR4 Credit Entry</p> <p>Bond Credit Entries</p> <p>Sales Returns (With GST Details)</p> <p>Stock Adjustments - Products</p> <p>RG 23 A/C Corrections/Adjustments</p> <p><u>Corrections</u></p> <p>PLA Corrections</p> <p>RG 23 A/RG 23 C corrections</p> <p>Service Tax corrections</p> <p><u>Authorisation</u></p> <p>Authorisation of Invoice</p> <p>Invoices Pending for Debit Entry</p> <p>Authorisation of Indent</p> <p>Authorisation of Commercial invoice</p> <p>Confirmation of despatch dates</p> <p>Invoices pending for debit entry</p> <p>Sales Returns pending for credit entry</p> <p>Vouchers pending for PLA entry</p> <p><u>Documents</u></p> <p>Final Invoice (with GST Details)</p> <p>Packing Slip</p> <p>Delivery Challan</p> <p>Loading Slip</p> <p>Commercial Invoice (with GST Details)</p> <p>Delivery Challan</p> <p>Despatch Instructions</p> <p>Gate Pass</p> <p>Material Requisition Document</p> <p>Production Slip</p> <p>Proforma Invoice</p> <p>Sales Tax Invoice</p>	<p><u>Outputs</u></p> <p><u>Checklists</u></p> <table border="1"> <tr> <td>Excise Master</td> <td>Open Insurance Policy</td> </tr> <tr> <td>Packing Slip</td> <td>Applicable invoices</td> </tr> <tr> <td>Daily Despatches</td> <td>Packing slips</td> </tr> <tr> <td>PLA Entry</td> <td>PLA entry</td> </tr> <tr> <td>Sales Returns</td> <td>Privileged Record</td> </tr> <tr> <td>Stock Available</td> <td>Checklist</td> </tr> <tr> <td>Commercial invoice</td> <td>Production Slip</td> </tr> <tr> <td>Daily despatches</td> <td>Proforma Invoice</td> </tr> <tr> <td>Excise Master</td> <td>RG 23AC Adjustment</td> </tr> <tr> <td>Gate Pass</td> <td>Sales returns</td> </tr> <tr> <td>Invoices</td> <td>Sales Tax invoices</td> </tr> <tr> <td></td> <td>SO Summary</td> </tr> </table> <p><u>Statements</u></p> <p>Sales Register</p> <p>Packing Slip awaiting despatch</p> <p>Balances to be dispatched</p> <p>ER1 statement</p> <p>Export Registers</p> <p>Freezed Stock statement</p> <p>Invoice register</p> <p>Invoices pending for debit entry</p> <p>Item Consumption/Produced/Despatched</p> <p>DMY wise</p> <p>Modvatable items without chapter number</p> <p>Price Realisation Statement</p> <p>Sales Returns Pending for despatch</p> <p>Statement of packing slip awaiting despatch</p> <p>Transporter wise dispatches</p> <p>Turn Over statement</p> <p><u>Excise Statements</u></p> <p>Excise Duty paid during a given period</p> <p>RT12</p> <p>Duty Status</p> <p>Advance Duty Plan</p> <p>Excise Register</p> <p>Capital Goods Received and Credit Earned</p> <p>Input Received on Cenvat Register</p> <p>Invoices pending for AR4/UT1 Reversal</p> <p>Monthly Return Under Rule 67AL of Central Excise</p> <p>R.G.1Daily Stock Account</p> <p>ER1 Statement</p> <p>Service Tax Credit Register</p> <p>Service Tax Capital Goods Register</p>	Excise Master	Open Insurance Policy	Packing Slip	Applicable invoices	Daily Despatches	Packing slips	PLA Entry	PLA entry	Sales Returns	Privileged Record	Stock Available	Checklist	Commercial invoice	Production Slip	Daily despatches	Proforma Invoice	Excise Master	RG 23AC Adjustment	Gate Pass	Sales returns	Invoices	Sales Tax invoices		SO Summary
Excise Master	Open Insurance Policy																								
Packing Slip	Applicable invoices																								
Daily Despatches	Packing slips																								
PLA Entry	PLA entry																								
Sales Returns	Privileged Record																								
Stock Available	Checklist																								
Commercial invoice	Production Slip																								
Daily despatches	Proforma Invoice																								
Excise Master	RG 23AC Adjustment																								
Gate Pass	Sales returns																								
Invoices	Sales Tax invoices																								
	SO Summary																								

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Purchase

<u>Inputs</u>	<u>Outputs</u>
<u>Masters</u>	<u>Checklists</u>
<ul style="list-style-type: none"> Supplier Master with GST Details Third Party Master Norms Master Payment Terms Master Currency Master 	<ul style="list-style-type: none"> Enquiries raised during a period Purchase Orders raised during a period Cash Purchases during a period Job Order raised during a period Contract Orders raised during a period List of LCs opened during a period Shipment Checklist Supplier Checklist Material wise suppliers Supplier wise materials Location wise Suppliers with excise details
<ul style="list-style-type: none"> Enquiries Quotations (Received) 	<u>Statements</u>
<u>Indents</u>	<ul style="list-style-type: none"> Pending Enquiries as on date
<ul style="list-style-type: none"> Purchase Indent Purchase Indent Cancellation Material Requisition 	<ul style="list-style-type: none"> Pending Indent Status
<u>Orders</u>	<ul style="list-style-type: none"> Pending MRN - B (for Job Order)
<ul style="list-style-type: none"> Purchase Orders (Auto GST Calculation) 	<ul style="list-style-type: none"> Materials received on the previous day
<ul style="list-style-type: none"> Cash Purchase Orders 	<ul style="list-style-type: none"> Comparative Statement (Quotations)
<ul style="list-style-type: none"> Job Orders (Auto GST Calculation) 	<ul style="list-style-type: none"> Quotations received during a period
<ul style="list-style-type: none"> Contract Orders 	<ul style="list-style-type: none"> PO Delivery Schedule due
<ul style="list-style-type: none"> Authorisation Letter 	<ul style="list-style-type: none"> PO Delivery Schedule falling due next week
<u>Order Amendment</u>	<ul style="list-style-type: none"> Pending PO as on date (Integrated with GRN)
<ul style="list-style-type: none"> Purchase Order Amendment 	<ul style="list-style-type: none"> PO Pending on rejected material
<ul style="list-style-type: none"> Job Order Amendment 	<ul style="list-style-type: none"> PO list pertaining to budget control
<ul style="list-style-type: none"> Contract Order Amendment 	<ul style="list-style-type: none"> Value of PO raised during a period
<ul style="list-style-type: none"> Shipment Details 	<ul style="list-style-type: none"> Value of PO pending as on date
<ul style="list-style-type: none"> Bonding Details 	<ul style="list-style-type: none"> Excise duty loss at PO Stage
<ul style="list-style-type: none"> De-Bonding 	<ul style="list-style-type: none"> Pending Payment Requisition
<ul style="list-style-type: none"> LC Application 	<ul style="list-style-type: none"> RDC pending as on date
<ul style="list-style-type: none"> Advance Payment Requisition 	<ul style="list-style-type: none"> RDC falling due next week
<ul style="list-style-type: none"> Service Completion 	<ul style="list-style-type: none"> Pending Authorization Letter
<u>Authorisation</u>	<ul style="list-style-type: none"> Statement on status of LC
<ul style="list-style-type: none"> Authorisation of Indents 	<ul style="list-style-type: none"> Creditors outstanding statement
<ul style="list-style-type: none"> Authorisation of Orders (PO/JO/CO) 	<u>Documents</u>
<ul style="list-style-type: none"> Authorisation of Advance Payment Requisitions 	<ul style="list-style-type: none"> Enquiry
<ul style="list-style-type: none"> Authorisation of Shipment 	<ul style="list-style-type: none"> Purchase Order (with GST Details)
<ul style="list-style-type: none"> Shipment Pending for Bonding 	<ul style="list-style-type: none"> Job Order (with GST Details)
<ul style="list-style-type: none"> Bonding pending for De-Bonding 	<ul style="list-style-type: none"> Contract Order
<ul style="list-style-type: none"> Authorisation of Material Requisitions 	<ul style="list-style-type: none"> PO / CO / JO Amendment
<ul style="list-style-type: none"> Authorisation Of Purchase Order Amendment 	<ul style="list-style-type: none"> Advance Payment Requisition Document
<ul style="list-style-type: none"> Payment requisition Against Bills Pending for Payment 	<ul style="list-style-type: none"> Material Requisition Document
<ul style="list-style-type: none"> Authorisation Of Purchase Order Amendment 	<ul style="list-style-type: none"> Authorisation Letter
<ul style="list-style-type: none"> Authorisation Of Service Completion 	<u>Analysis</u>
	<ul style="list-style-type: none"> Supplier Performance (by Supplies / Quality)
	<ul style="list-style-type: none"> LCs falling due next week
	<ul style="list-style-type: none"> Contract Orders due for renewal next month

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<p><u>Stores</u></p> <p><u>Inputs</u></p> <p><u>Masters</u></p> <ul style="list-style-type: none"> Item Master (with GST Details) Excise Master Pack type Master <p>Material Requisition</p> <p>Issues</p> <p>Purchase Indent</p> <p>Purchase Indent Cancellation</p> <p>Gate Pass</p> <p>Material In Pass</p> <p><u>Receipts</u></p> <ul style="list-style-type: none"> Receipts against PO Receipts against RDC Receipts against Cash Purchases Receipts against Job Work Order Segregation Note Stock Transfer Note Material Return Note Stock Adjustments <p><u>Delivery Challans</u></p> <ul style="list-style-type: none"> Authorisation Letter Returnable Delivery Challan Non Returnable Delivery Challan <p><u>Authorisation</u></p> <ul style="list-style-type: none"> Acknowledgement of Issues Authorisation of Indents Authorisation of RDC Authorisation of MRN Authorisation of NRDC Authorisation Of QC Of Receipts Authorisation Of Material Requisitions Material Requisition pending For Issues Authorisation of Segregation Note QC of Receipts RDCs Pending for ModVAT Entry Receipts Pending for ModVAT Entry Receipts for Job Work Order pending for ModVAT Entry Stock Transfer Invoices Pending for GRN 	<p><u>Outputs</u></p> <p><u>Checklists</u></p> <ul style="list-style-type: none"> Material Inpass, Material Outpass , Daily Issues, Daily Receipt Locations, Classifications, Cost Centres, Divisions Material Master <p><u>Statements</u></p> <ul style="list-style-type: none"> Purchase Indents raised during a period Purchase Indents pending as on date Material Requisitions raised during a period Material Requisitions pending as on date Pending Material Requisition Pending Goods Receipt Note (GRN) as on date Pending Returnable Delivery Challan (RDC) Statement Reorder Level Statement Flash on RDCs pending for more than specified number of days Third Party Inventory Statement of excess, shortage and rejected material Loss of Excise duty at Receipt stage Head wise chapter wise input of Excise Duty Stock Available Statement <p><u>Analysis</u></p> <ul style="list-style-type: none"> Vendor (Sub Contractor) performance Stock Status Report Stock Control Report Stock Valuation FSN / ABC Analysis ROL item status (pending quantity in Indent, Enquiry, PO and U/A Qty) Rejected material lying in stores (Age wise) RDC falling due next week <p><u>Ledgers</u></p> <ul style="list-style-type: none"> Item Ledger / RDC Register <p><u>Documents</u></p> <ul style="list-style-type: none"> 57ACChallan Gate Pass GRN cum PV / GRN cum PV For RDC Issue Slip Job Work Challan Receipt Slip Non Returnable Delivery Challan Returnable Delivery Challan Material Requisition Document MRN Document MIP Slip Purchase Indent / Quarantine -Label Rejected Material
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<p><u>Finance</u></p> <p><u>Inputs</u></p> <p><u>Masters</u></p> <ul style="list-style-type: none"> Group of Accounts Accounts Master Suspension Of Accounts Group Identification Account Identification (with GST Details) Bank Master Concession Form Master Fixed Assets Master Narration Master TDS Slab Master <p><u>Vouchers</u></p> <ul style="list-style-type: none"> Purchase Voucher (with GST Details) Payment Voucher Sales Voucher (with GST Details) Receipt Voucher Journal Voucher Contra Credit Note Debit Note Cash Flow Accounts Identification <p><u>Budget Requests</u></p> <ul style="list-style-type: none"> CapEx Request (Capital Items) RevEx Request (Revenue Items) <p><u>Bank Transactions</u></p> <ul style="list-style-type: none"> Bank Statement Bank Reconciliation Account Concession Forms <p><u>Authorisation</u></p> <ul style="list-style-type: none"> Authorisation of Vouchers Authorisation of CapEx (Capital Expenditure) Request Authorisation of RevEx (Revenue Expenditure) Request Sales Returns pending for Credit Note Auditing of Vouchers <p><u>Outputs</u></p> <p><u>Checklists</u></p> <ul style="list-style-type: none"> Chart of Accounts, Group of Accounts, CapEx and RevEx Bank Master, Concession Form Master Cheque Return JV details 	<ul style="list-style-type: none"> Advance Adjustment Status Advance payment Status Auditing of Vouchers Material requisition Document Privileged Records Checklist Tax Deducted at Sources(TDS) <p><u>Vouchers</u></p> <ul style="list-style-type: none"> Contra Vouchers Credit Notes Debit Notes Journal Vouchers Sales Vouchers Receipt Vouchers Purchase Vouchers Payment Vouchers <p><u>Books of Account</u></p> <ul style="list-style-type: none"> Cash Book, Bank Book, Day Book <p><u>Connectivity Reports</u></p> <ul style="list-style-type: none"> Payments and Receipts Against Bills Sale Vouchers against Invoices <p><u>Outstanding</u></p> <ul style="list-style-type: none"> Receivables (Integrated with Invoice of Despatches) Payables (Integrated with SRA / GRN of Stores) Creditors Outstanding Statement Debtors Outstanding Statement <p><u>Registers</u></p> <ul style="list-style-type: none"> Sales Register Purchase Register Contra Register VAT Return Register Fixed Assets Register Sales Tax returns Sales Tax Register <p><u>Ledgers</u></p> <ul style="list-style-type: none"> General Ledger General Ledger/Summary Journal Ledger <p><u>Statements</u></p> <ul style="list-style-type: none"> GSTR-3B GSTR-1 Statement of Account of Debtor Statement of Account of Creditor Bank Reconciliation Statement Concession Forms issued during a period
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Finance – Continued...

<p>Concession Forms received during a period Concession Forms to be issued Concession Forms to be received Advance Concession Forms issued, Bills awaited Advance Concession Forms received, Invoice due Cash Available statement Cash Flow Statement Cost Center wise Payments and Receipts Statement Cost Center wise Expenditure Confirmation of Accounts Group wise Cash Flow Statement Group wise List of Accounts LC's Adjusted during a period Cenvat debited(Rebate claim or Captive Cons) Rebate Claim during a period Receipts and Payments statement Statement og Group wise balances Variation Of Item rate in PO and PV Age Wise Receipts and Payments Consolidated Outstanding Statement Currency Loss/Gain Employee/Project wise Payments and Receipts Foreign Loss/Gain Sales Commission Sales Outstanding Statement TDS Statement VAT Not considered Offset Vouchers</p> <p><u>Pending Statements</u> Bills Pending for Payment voucher Bills pending for Receipt Voucher GRN's(QC tested) pending for PV Invoices (Authorised) pending for SV GRN's pending for JV Invoices pending for JV Invoices(Authorised) pending for Rebate Claim LC's pending for Adjustment</p>	<p><u>Final Accounts</u> Trial Balance Trial Balance Tree Structure Profit and Loss Account Statement Profit and Loss Account Appropriation Balance Sheet Supporting Schedules to Balance Sheet and P& L (Annexures)</p> <p><u>Documents</u> Purchase Voucher Payment Voucher Sales Voucher Receipt Voucher Contra Journal Voucher Credit Note Debit Note Cheque Print Advance requisition Document Day Book Printing Of Vouchers</p> <p><u>Entries for Adjustment JV</u> Credit Entry Against Sales returns Excise Duty paid/Payable during a given period Excise Duty Received/Receivable during a given period PLA Adjustment Checklist RG 23 A/C Adjustments Checklist Statement of excise Duty and Other Expenses on Imported Items Statement of Cenvat in Invoice For Rrejected Items Value Of RDC Sent out and Received</p>
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<p><u>Planning</u></p> <p><u>Inputs</u></p> <p><u>Masters</u></p> <ul style="list-style-type: none">Item MasterBill of Materials <p>Production Planning</p> <p>Production Slip</p> <p>Batch Sheet</p> <p>Procurement Plan</p> <p>Production Indent</p> <p>Process Master</p> <p>Stock Allocation for Production Plan</p> <p><u>Indents</u></p> <ul style="list-style-type: none">Material RequisitionPurchase IndentCancellation of Purchase Indent <p><u>Authorisation</u></p> <ul style="list-style-type: none">Authorisation of Purchase IndentPending Shutdown Maintenance (Clearance received)Acknowledgement of Machines Received after Shutdown MaintenanceAuthorisation of bill Of materialAuthorisation of Purchase indentAuthorisation of Material RequisitionProduced internal Sale Order pending for allocation	<p><u>Outputs</u></p> <p>Material Requirement Planning (Integrated with Quantity on hand, pending Indents, Pending PO, Under Acknowledgement Quantity, Shipment, Bonding also with option to allocate the stock as per the priority given in the Monthly Planning)</p> <p><u>Checklists</u></p> <ul style="list-style-type: none">Product MasterBill of MaterialsProduction PlanBOM ModificationsDeleted recordsFreezed StockItem MasterItem wise BOMPart UtilisationProduction PlanProduction SlipProduction Plan AllocationShortage ListMaterial requisition Vs Issues(CC Wise)Material Requisition DocumentMaterial Requirement Plan <p><u>Statements</u></p> <ul style="list-style-type: none">Bill Of Material pricingConsolidated Bill Of Material
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<p><u>Production</u></p> <p><u>Inputs</u></p> <p><u>Masters</u></p> <ul style="list-style-type: none"> Machine Master Bill of Materials (With Process, Process Drawings, Cycle time etc) Batch Sheet Production Slip Floor Stock Adjustment Process Master Maintenance Requisition Material Requisition Purchase Indent Material Return Note Designation Master Batch Processing (External Process(JO), Cycle time, Process wise QC, Bulk QC etc) Cycle Time Master Process Drawing Master <p><u>Authorisation</u></p> <ul style="list-style-type: none"> Authorisation Of Bill Of material Authorisation Of Indent Authorisation Of Floor Stock Adjustment Authorisation Of Material Requisition Authorisation Of Machine Received after Shutdown maintenance Authorisation Of Material return Note Batch Sheet pending for Authorisation Batch Sheet pending for Process Batch Sheet pending for Production Slip Pending Shutdown Maintenance <p><u>Outputs</u></p> <p><u>Checklists</u></p> <ul style="list-style-type: none"> Product Master Bill of Materials Machine Master Batch Sheet Deleted Records Freezed Stock Item Wise BOM Production Plan Production plan Allocation Production Slip Shortage List 	<p><u>Statements</u></p> <ul style="list-style-type: none"> Work in Progress Material Requirement Plan Daily Production Report Stock on Floor Production Stocks Bill Of Material Pricing Consolidated Bill Of Material Consolidated Production Plan Man and Machine Hour statement Production and Despatch Statement Stock Lost in Production WIP BOM View Bill Of Materials Pending for Authorisation Bill Of material Pricing Floor Stock Production variance Statement BOM Cost Sheet Stock in Production Route Card <p><u>Analysis</u></p> <ul style="list-style-type: none"> Product Ledger Production Stock valuation Batch Sheet CC/Yield Material requisition Vs Issues(CC Wise) <p><u>Batch Sheets</u></p> <ul style="list-style-type: none"> Batch Sheet Status Batch Sheet Summary Consolidated batch Sheet Pending Batch Sheets SO-Batch Sheet Summary
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<u>Maintenance</u>	<u>Outputs</u>
<u>Inputs</u>	
<u>Master</u>	
Machine Master	Maintenance Schedule Listing
Preventive Maintenance Schedule	Maintenance carried during a period
Preventive Maintenance Data	Machine breakdown during a period
Shutdown Requisition	Preventive Maintenance carried during a period
Shutdown Maintenance	Breakdown Analysis
Shutdown Maintenance Attendance	Machine wise, spare part consumption analysis
Maintenance Requisition	Down Time Analysis
Maintenance Attendance	History Card
<u>Indents</u>	Machine Master Checklist
Purchase Indents	Material Consumption for Maintenance
Purchase Indents Cancellation	Shut down maintenance carried during a period
Material Requisition	
<u>Authorisation</u>	
Authorisation of Purchase Indent	
Pending Maintenance Requisition	
Pending Shutdown Requisition	
Pending Shutdown Maintenance (Clearance Received)	
Acknowledgement of Machine Received after shutdown Maintenance	

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Quality Control

Inputs

Masters

- Raw Material Standards and Specifications
- Product Standards and Specifications
- Non Conformance / Rejection Codes
- Instrument type
- Measuring Instrument

- Raw Material Inspection Data
- Product Inspection Data (Initial and Final Inspection)
- Testing Master

Outputs

Checklists

- Raw Material Standards and Specifications
- Product Standards and Specifications
- Non Conformance / Rejection Codes
- Raw Material Inspection Data
- Product Inspection Data
- GRN QC Checklist

Statements

- Raw Material rejected during a period
- Raw Material accepted under deviance during a period
- Products rejected during a period
- Products accepted under deviance during a period

Analysis

- Rejection Analysis
 - Products
 - Raw Materials

Documents

- Test Report - Produced Inspection Data
- Test Report - RM Inspection Data

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<p><u>Payroll</u></p> <p><u>Inputs</u></p> <p><u>Masters</u></p> <ul style="list-style-type: none"> Employee Master HRM Configuration Other Masters Department Master Designation Master Category Master Holiday Master Leaves Master Types of Loans and Advances Section 88 Master Slab Masters Allowances and Deductions Master Standard Deduction Slab Professional Tax Slab Income Tax Slab IT Slab IT Surcharge Slab Prerequisites Section 88 Components <ul style="list-style-type: none"> Daily Attendance Shift Scheduling Salary Generation Leaves Availed Loans and Advances Income Tax Document Declarations Supporting documents for Income Tax Actual Calculation of Income Tax Income Tax Estimates for the Financial Year 	<p><u>Authorisation</u></p> <ul style="list-style-type: none"> Authorisation of Salaries Authorisation of leave availed Authorisation of Supporting Documents <p><u>Outputs</u></p> <p><u>Checklists</u></p> <ul style="list-style-type: none"> Employees Attendance Allowances and Deductions Loans and Advances <p><u>Statements</u></p> <ul style="list-style-type: none"> Salary Statements Pay slips Monthly Allowances and Deductions Department wise list of unauthorized absenteeism Leave Status Statement Staff advances Monitoring Statement <p><u>Statutory Statements</u></p> <ul style="list-style-type: none"> PF Statement, ESI Statement Form 15 (Register of Leaves with wages) Form 10 (Register of workers overtime) Form 9A (Income Tax Declaration Statement)
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Info Engine

Info Engine is an Executive Dash board. This gives several chart , graphs and various critical reports from various modules.

- Profit and Loss
- Debtors Outstanding Status
- Creditors Outstanding Status
- Customer Profile (History of Customers)
- Supplier Profile (History of Suppliers)
- Top Customers
- Top Suppliers
- Top Outstanding (Creditors and Debtors)
- Cash and Bank Balances
- Duty Status (RG23A/ RG23C/PLA/AR4 etc.)
- Trend Analysis Sales
- Trend Analysis Purchase
- Trend Analysis Consumption
- Trend Analysis Income
- Trend Analysis Expenditure
- Balances to be Despatched (Pending Order Status)
- Document Status (Status of Pending documents at various stages)
- Common Authorisation
- Inventory Reports
- Item Consumption / Produced / Despatched (YTD)